

**DEPUTY COMMISSIONER OFFICE DISTRICT KULLU, HIMACHAL PRADESH.**

**SPECIAL RECRUITMENT DRIVE**

No.KLU/EA/2018: 626

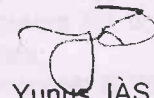
Dated, Kullu the 05-04-2018

**ADVERTISEMENT NO. 01/2018**

Applications are invited on the prescribed form for filling up the following posts under the establishment of Deputy Commissioner Kullu from amongst the persons with disabilities of bonafide Himachal Pradesh only.

| Sr. No. | Name of post                 | No. of post | Name of category of handicapped for the reserved post | Fixed Contractual Amount                 |
|---------|------------------------------|-------------|---|--|
| 1.      | Junior Office Assistant (IT) | 01          | Visually impaired                                     | 5910+1950 Grade Pay<br>+75% of Grade Pay |
| 2.      | Clerk                        | 01          | Hearing Impaired                                      | 5910+1900 Grade Pay<br>+75% of Grade Pay |

Applications complete in all the respects must reach in the office of the Deputy Commissioner, Kullu, District Kullu on or before 05.05.2018. For the applicants presently residing in Tribal areas of Himachal Pradesh, the last date for submission of applications is 19.05.2018. The written test will be conducted on 15<sup>th</sup> June, 2018. Any further information about the qualification, written test or job requirements and other terms and conditions for the above said posts can be obtained from the District Kullu website <http://hpkullu.nic.in> and prescribed form can also be downloaded from the same website.



Yunus, IAS  
Deputy Commissioner,  
Kullu District Kullu, H.P.

DEPUTY COMMISSIONER OFFICE DISTRICT KULLU, HIMACHAL PRADESH.

**SPECIAL RECRUITMENT DRIVE**

No.KLU/EA/2018: 627-38

Dated, Kullu the 05-04-2018

**ADVERTISEMENT No. 01/2018**

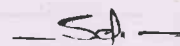
Applications are invited on the prescribed form as per Annexure-I for filling up the following posts on contract basis under the establishment of Deputy Commissioner Kullu from amongst the persons with disabilities of bonafide Himachal Pradesh only. Applications complete in all the respects must reach in the office of the Deputy Commissioner, Kullu, District Kullu on or before 05.05.2018. For the applicants presently residing in Tribal areas of Himachal Pradesh, the last date for submission of applications is 19.05.2018. The written test will be conducted on 15<sup>th</sup> June, 2018. The qualification and other terms and conditions for the said post are as under:

| Sr. No. | Name of post  | No. of post | Name of category of handicapped for the reserved post | Fixed Contractual Amount           | Essential Qualifications  |
|---------|---|-------------|---|------------------------------------|---|
| 1.      | Junior Office Assistant (IT)<br>(On contract basis) | 01          | Visually impaired                                     | 5910+1950 G.P+<br>75% of Grade Pay | 1. Should have passed 10+2 examination or its equivalent from a recognised board of School Education/University for both categories of posts.   |
| 2.      | Clerk<br>(On contract basis)                        | 01          | Hearing Impaired                                      | 5910+1900 G.P+<br>75% of Grade Pay | 2. Should possess a minimum speed of 30 WPM in English Typewriting or 25 WPM in Hindi Typewriting on computers for both categories of posts.<br>3. One year diploma in Computer Science/ Computer Application/ Information Technology from a recognized Universty/Institution for the post of Junior Office Assistant (IT) only.<br>4. Should have the knowledge of word processing in computer as prescribed by the Recruitment Authority.<br>5. Desirable:<br>"Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh" for both categories of posts. |

**Instruction/Other Conditions:**

1. Age of candidates shall be reckoned as on 01.04.2018.
2. As per R&P Rules the minimum age limit is 18 years and maximum 45 years. But the upper age is relaxable by five years as per instructions issued vide Memorandum No. PER (AP)-C-B(12)-3/2017 dated 22<sup>nd</sup> June, 2017 from the department of personal of H.P. Government in respect of persons with benchmark disabilities.
3. Candidate must be a bonafide resident of Himachal Pradesh.
4. Candidate can obtain application form by downloading it from the District Kullu website <http://hpkullu.nic.in>
5. Application received after due date will be rejected straight away without any intimation to the candidate.
6. Any further information about the qualification or job requirements can be taken from the office of the Deputy Commissioner, Kullu. H.P.
7. No TA/DA will be paid for appearing in written test.
8. The applications form should be filled complete in all respects by giving correct information. Defective and incomplete applications and those with wrong or false information will be rejected.
9. Candidates who fulfil the conditions to the satisfaction of the special recruitment committee shall be required to appear for written test at the place as may be decided by the committee, at their own cost.
10. The Deputy Commissioner, Kullu reserves the right whether to fill the post or withdraw the advertisement at any point of time.
11. **Written test/ Selection of candidate**
  - a) There would be no negative marking.
  - b) The candidate will be admitted in the examination centre on the production of admit card.
  - c) The eligible candidates will be issued admit card which can be downloaded from the website: <http://hpkullu.nic.in> from 05<sup>th</sup> June, 2018 onwards. No separate admit card will be sent by post. The information about venue and timing of the written test will be on the admit card.
  - d) The candidates are advised to visit the District Administration's website from time to time for updates in their own interest.
  - e) The written objective type test will carry 85 marks having multiple choice questions of general knowledge, basic computer knowledge, current affair, every day science, logic, general English & Hindi of 10+2 standard including culture, custom, dialects & history of Himachal Pradesh.
  - f) Question paper will be in English & Hindi language. Each question will consist of four options and the candidate has to select one answer which he/ she think is the most appropriate.
  - g) The candidates will be allowed to mark his answers with blue / black ball point pen.
  - h) The time provided for each test will be of one hour & thirty minutes.
  - i) The candidates should bring their own clipboard and ball point pen etc. in the examination.
  - j) Any type of electronic gadgets like mobile, calculator etc. are not allowed inside the examination hall.

- k) The candidate can leave their examination hall as soon as his / her paper finished but not before the half time.
- l) The candidates are advised not to bring any valuable items in examination hall and the organizers will not be responsible for any theft /loss of item.
- m) The merit list for the post will be drawn on the basis of marks obtained in the written objective type examination and evaluation based on the parameters devised by Department of Personal vide notification no. Per(AP.B)B(15)-5/2014 dated 17-04-2017 as detailed below:-
- |  |                   |
|--|-------------------|
| (i) Written objective type test  | = 85 marks        |
| (ii) Evaluation: As per parameters devised by Department of Personal vide notification no. Per(AP.B)B(15)-5/2014 dated 17-04-2017. | = 15 marks        |
| <b>Total</b>   | <b>=100 marks</b> |
12. The selected candidate must have to qualify the typing test before the appointment to the post.
13. In case of any objection, the decision of the Selection Committee will be the final.
14. Application should reach in the office of the Deputy Commissioner, Kullu, District Kullu, H.P. before 05.00 PM on the due date or the next working day, if the due date happens to be a holiday.



Yunus, IAS

Deputy Commissioner,  
Kullu District Kullu, H.P.

Dated:- 05-04-2018

Endst. No. As above 627-38

1. The Additional Chief Secretary (Revenue) to the Government of H.P. Shimla-2.
2. The Divisional Commissioner, Mandi Division at Mandi, H.P.
3. The Labour Commissioner-cum-Director, Special Employment Exchange for Physically Handicapped, Directorate of Labour Employment, H.P., New Himrus Building, Shimla-1. He is requested to sponsor the names of suitable candidates for the above post to this office on or before 28.04.2018.
4. All the Deputy Commissioner in H.P.
5. The Director, All India Radio, Shimla-4 with the request to announce advertisement on the News Bulletins.
6. The Director, Information and Public Relations, H.P. Shimla-2.
7. All the Sub Divisional Officers(C) in Kullu District.
8. The District Revenue officer, Kullu.
9. All the District Welfare Officer in H.P.
- ✓ 10. The District Information Officer, Kullu, with the request to host the advertisement alongwith Annexure- 1 on hpkullu.nic.in website.
11. The District Public Relation Officer, Kullu, District Kullu, H.P. for wide publicity. He is requested to publish the advertisement in two leading News Papers on state page on DAVP rates.
12. The Editor in Chief, Giriraj, H.P Shimla for publish the advertisement in Giriraj.



Yunus, IAS

Deputy Commissioner,  
Kullu District Kullu, H.P.



## Annexure-I

**Application form**

|   |  |  |
|---|--|--|
| 1) Name of post   |  | Photo to be attested by Gazetted Officer |
| 2) Full Name of applicant   |  |  |
| 3) Gender   | Male/ Female   |  |
| 4) Date of Birth  |  |  |
| 5) Age as on<br>01-04-2018  | _____ Years _____ Month<br>_____ Days  |  |
| 6) Aadhar no.   |  |  |
| 7) Father's name  |  |  |
| 8) Permanent address  | Vill. _____ P.O. _____<br>PIN Code _____ Tehsil _____<br>District _____  |  |
| 9) Correspondence address   | Vill. _____ P.O. _____<br>PIN Code _____ Tehsil _____<br>District _____  |  |
| 11) Mobile no.  |  |  |
| 12) Whether belonging to OBC  | Yes/ No<br>If yes, attach OBC certificate duly issued by the Tehsildar/ Naib Tehsildar.  |  |
| 13) Whether belonging to notified backward area or panchayat  | Yes/ No<br>If Yes, attach certificate duly issued by the concerned SDM(c), Tehsildar/Naib Tehsildar.   |  |
| 14) Whether belonging to Land less family / family having land less than one hectare  | Yes/ No<br>If Yes, attach certificate duly issued by the concerned Tehsildar/ Naib Tehsildar.  |  |
| 15) Whether any member of your family is in Government.   | Yes/ No<br>If Yes, attach non employment certificate to the effect that none of the family members is in Government to the issued by the concerned SDM(c), Tehsildar/Naib Tehsildar. |  |
| 16) Whether you are differently abled persons with more than 40% impairment/disability/ infirmity   | Yes/ No<br>If Yes, attach certificate with more than 40% impairment/ disability/ infirmity duly issued by the Health & Family Welfare Authorities/Medical Boards.                    |  |
| 17) Whether you remained member of NSS for at least one year/ NCC certificate holders / Bharat Scout and Guide/Medal winner in National level sports competitions | Yes/ No<br>If Yes, attach certificate duly issued by the Head of Institution.  |  |
| 18) Whether belonging to  | Yes/ No  |  |

|  |   |            |   |
|--|---|------------|---|
| BPL family having family income (from all sources) below Rs. 40,000/- or as prescribed by the Govt. from time to time. | If Yes, attach certificate duly issued by the concerned BDO (by taking the authenticated entries in the Parivar Register as the basis of such certificate).             |            |   |
| 19) If Widow/ divorced/ destitute/ single women  | Yes/ No<br>If Yes, attach certificate duly issued by the concerned BDO (by taking the authenticated entries in the Parivar Register as the basis of such certificate) . |            |   |
| 20) If Single daughter/ Orphan   | Yes/ No<br>If Yes, attach certificate duly issued by the concerned BDO (by taking the authenticated entries in the Parivar Register as the basis of such certificate) . |            |   |
| 21) Training of at least 6 months duration related to the post applied   | Yes/No<br>If Yes, attach certificate duly issued by the recognized university/institution.  |            |   |
| 22) Experience upto a maximum of 5 years in Govt./semi-Govt. for the post applied                                      | Yes/No<br>If Yes, attach certificate duly issued by the Govt./semi-Govt.  |            |   |
| 23) Qualifications:  |   |            |   |
| Examination passed   | Marks obtained  | Percentage | Board / University from which the examination passed (Attested copies to be attached) |
| 10 <sup>th</sup>   |   |            |   |
| 10+2   |   |            |   |
| Date:  |   |            |   |
| Signature of candidate   |   |            |   |

**Annexure-II**

**ADMIT CARD**

**To be filled by Office :-**

Post Applied for : \_\_\_\_\_  
Roll No : \_\_\_\_\_  
Venue of test \_\_\_\_\_  
Date of test : 15<sup>th</sup> June, 2018

Photo to be  
attested by  
Gazetted Officer

**To be filled by candidate:-**

Name of the Candidate: \_\_\_\_\_  
Father's/Husband's name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Full Signature of the Candidate

Signature of issuing authority

It is certified that the information furnished above is true and correct to the best of my knowledge.

Signature of the applicant.