

SELECTION OF MANAGEMENT TRAINEES / DESIGN TRAINEES – 2021

Frequently Asked Questions (FAQs):

Eligibility/ Qualification:

1. I have completed BE in Automobile Engineering which is not specified in the detailed Advertisement. Am I eligible for the post of Management Trainee (Technical) /Design Trainee under Mechanical discipline?

Candidates possessing Engineering degree in a Branch other than branches of engineering specified in the detailed Advertisement are not eligible to apply.

2. I have completed Integrated Degree Engineering course (B.Tech +M.Tech). Am I eligible to apply for Management Trainee (Technical)?

Yes, Candidate possessing Integrated Degree in the relevant Discipline and Branch of Engineering is eligible to apply, provided he/ she has secured the minimum prescribed marks in the Integrated Degree.

3. I have completed 3 years Engineering Degree in Mechanical after doing a 3 years Diploma in Engineering in Mechanical. Am I eligible for the post of Management Trainee (Technical) / Design Trainee?

Yes, provided you have scored the prescribed Marks in the Engineering Degree and fulfilling other Eligibility criteria.

4. Can Candidates possessing BCA/MCA/B.Sc/M.Sc (Computer Science) degree apply for Management Trainee (Technical) under Computer Science discipline?

No. Only candidates with Bachelors degree in Engineering/Technology or its equivalent are eligible to apply.

5. Can I apply for both Management Trainee (Technical) / Design Trainee by paying the Application Fee separately.

No. You are required to apply either for the post of Management Trainee (Technical)/ Design Trainee which is most suitable for you. Applying for both the posts will lead to rejection of the candidature and application fee paid, if any, will stand forfeited.

6. What is the difference between Management Trainee (Technical) and Design Trainee Post?

Posts advertised for Design Trainees are for meeting the requirements of the R&D Centres of the Company. Similarly posts advertised for Management Trainees are for meeting the requirements of various Production/Overhaul/ Service Divisions of the Company. The function and details of the R&D Centres and Production/ Overhaul/ Service Divisions can be had by visiting the HAL Website.

7. I am not sure about recognition of my degree. Can I apply for the post of Management Trainee?

Please ensure the requisite qualification should be a Regular / Full Time Degree in Engineering / Technology acquired from recognized Universities / Institutions under the 10+2+4 system, before you apply.

- 8. I have completed my Degree with 7.7 CGPA. I don't know about the methodology of converting the CGPA to Percentage. What should I do?**

In case of the methodology for converting CGPA to Percentage is not mentioned in your Mark Sheets of your Qualifying Degree, you may contact your Institution/ University for clarification. Further, it is mandatory to submit a Certificate to the effect from the Institute/ University at the time of Interview tentatively scheduled to be held during the month of May 2021.

- 9. I am working in a Govt. / Public Sector Undertaking. Should I forward my application through proper channel or bring NOC from my employer at the time of interview**

Candidates employed in Government/ Semi Government/ PSUs should produce 'No Objection Certificate at the time of Interview from their Employer failing which they will not be allowed to appear for the Interview and will not be eligible for payment of Travelling Allowance.

- 10. My Father is an HAL employee. Can I apply as Internal candidate?**

No. Only present regular Employees on the rolls of HAL can apply as Internal candidates. Persons who have been engaged on Contract/ Casual/ Tenure Basis in HAL are not eligible to apply as an Internal Candidate.

- 11. I am currently in the Final Semester of my Engineering Degree in relevant Discipline/ Branch of Engineering. Am I eligible to apply?**

Yes. Candidates currently in the Final Year/ Semester of their Bachelor's Degree in Engineering/ Technology or its equivalent (2020-21) may also apply, provided candidates have secured the prescribed Aggregate Percentage of Marks as indicated above, upto the last Semester/ Year of Examination at the time of applying. Selection of such candidates will be further subject to their obtaining minimum prescribed aggregate percentage of marks in the Final Degree. Candidates will have to submit documentary proof of having passed the qualifying examination with minimum prescribed aggregate percentage of marks at the time of Interview, tentatively scheduled to be held during May 2021.

- 12. I have secured 65% marks in Final Semester and I belong to General Category. Can I apply for the Post of Management Trainee (Technical)/Design Trainee?**

As per the prescribed criteria, General & OBC-NCL candidates should have secured a minimum of 65% Marks, in the aggregate, of all the Semesters/ Years in their Engineering Degree. Merely securing 65% marks in the Final Year/ Semester will not make one eligible for the post of Management Trainee (Technical)/ Design Trainee. In respect of candidates desirous of applying for the post of Design Trainees in the Aeronautical Discipline, General & OBC-NCL candidates should have secured a minimum of 60% Marks, in the aggregate, of all the Semesters/ Years/ Papers in their Engineering Degree.

- 13. The qualifying cut-off marks in B.E / B.Tech is aggregate 65% marks but I have secured aggregate 64.99% marks. Am I eligible to apply for Management Trainee (Technical)/ Design Trainee under General Category?**

No. Since the qualifying cut-off marks is 65% for Management Trainee (Technical)/ Design Trainee (60% in respect of Design Trainee Aeronautical) candidates with Marks less than 65% are not eligible to apply under General/ OBC-NCL category. No rounding off of marks will be accepted.

- 14. How will the aggregate percentage of marks be calculated in the Qualifying Examination?**

The total maximum marks and total marks obtained for all the Semesters / Years will be summed up to arrive at the aggregate percentage of Marks and no rounding off will be done.

No weightage will be given to any particular Semester or Year.

15. Can the marks (aggregate) be rounded off to the next whole number?

No. The percentage of Marks cannot be rounded off.

16. Will any weightage be assigned to any particular Semester for arriving at the aggregate?

No. The total Marks obtained in respect of all the Semesters/Years will be summed up objectively for arriving at the aggregate.

Reservation:

17. I am not sure whether I fulfill the criteria for getting reservation benefit under OBC category. What should I do?

The name of caste and community of the candidate must appear in the 'Central list of Other Backward Classes'

Your OBC Certificate must mention that you belong to Non-Creamy Layer (NCL).

You need to furnish your recent OBC (NCL) Certificate not older than six months as on 5.4.2021 as per the format prescribed by the Government of India, from the Competent Authority, at the time of interview during the month of May 2021.

Candidate belonging to OBC category but coming in the 'creamy layer' are not entitled to OBC (NCL) reservation and age relaxation. They should indicate their category as 'General' in Online Application Form.

18. Who is entitled for Relaxation/ Concession admissible to Person with Benchmark Disability (PwBD)?

PwBDs with 40% or more disability will get the benefits admissible to PwBD candidates. It is necessary to have a valid Disability Certificate issued by the Competent Authority. Candidates whose degree of disability is less than 40% are not entitled for any concessions admissible to PwBD candidates. The suitability in relation to the Disability, will be decided on the basis of reports of the Medical Board attached to the Special Employment Exchange for Physically Handicapped. PwBD Candidates will be required to under the pre-employment medical examination at HAL with regard other Medical Parameters as per the revised Medical Standards of the Company.

19. I have OBC-NCL certificate which was issued during the year 2020. Am I eligible to apply under OBCNCL category?

Candidate is eligible to apply. However, he/she needs to ensure to submit an OBC-Non Creamy Layer (NCL) Certificate as per the format prescribed by the Government of India from the Competent Authority which is not older than six months as on 5.4.2021, at the time of interview tentatively scheduled to be held during May 2021.

20. Who is entitled to apply under EWS Category?

Reservation for Economically Weaker Sections (EWS) will be in line with extant Government Rules as notified from time to time.

Submission of Online Application:

21. What are the things required while filling up the Online Application Form?

Before filling the application form the candidate must ensure that all the required details like scanned copy of latest passport size colour photograph (in JPEG format of not more than 180KB size), Educational Details like Semester-wise Marks are available. The candidate should also possess an Email ID/Address which remain valid for atleast next 6 months. Further, Application Fee Payment details in respect of GEN/ OBC-NCL/ EWS Candidates.

22. I am continuously facing some errors while applying Online which prevents me from completing the application. What can I do?

Request to refrain from using Mobile Phones for filling the Application.

23. Can I mail or fax a paper copy of the Application Form?

No. Only Online Applications will be accepted. No other form of Applications will be considered.

24. I have entered the inactive/ wrong Email ID or Address /Category and I want to change it. Is it possible?

Once entered and submitted, no details can be changed. You are required to register again with another Email ID.

25. How do I know the status of my Application?

After submitting the payment details, the system will generate the "Application Confirmation" message.

26. What details should be kept as record for future reference?

The print out of the Application Confirmation page generated after entering the Personal & Educational details in case of SC/ ST/ PwBD/ Internal candidates. In case of General/ OBC-NCL/ EWS candidates, the printout of the Application Confirmation page will be generated after filling up the details of payment of Application Fee.

27. I have paid the Application Fee in the Bank and submitted the Payment details Online, but did not take a print out of the Application Number. What should I do?

At any point of time, you can view the Application Confirmation page by entering your E- Mail ID & Date of Birth, in the link given for registration of Management Trainees/Design Trainees.

28. After submitting the application Online, can it be viewed again?

No. It cannot be viewed.

29. Can I get the syllabus for the Online Test for the post of Management Trainee (Technical) / Design Trainee?

The Online Test will contain on General Awareness, English & Reasoning and questions From the qualifying Degree.

30. Can I get previous year's Question Papers?

HAL does not provide previous year's Question Papers.

31. What is the date of Written Test?

The Online Test is tentatively scheduled to be held on 24.4.2021 & 25.4.2021. Exact slot and date of Online test will be mentioned in the Admit Card issued to candidates shortlisted for the Online Test.

32. When will the Admit Card be sent to me?

The Admit Card needs to be downloaded from HAL website as per the Schedule Admit card will not be sent to the candidate by Post/ any other mode.

33. Can I change my preference of language opted for the Online Test?

No. The preference once opted cannot be changed.

Payment of Application Fee:

34. Can I make payment by a Cheque / Demand Draft / Pay Order in lieu of the IMPS/NEFT?

Other than the prescribed method of payment no other mode of payment is acceptable.

35. Will HAL refund the Application Fee in case my candidature is rejected due to any reason?

Application Fee is non-refundable. You are requested to ensure your eligibility prior to applying. HAL is not responsible for multiple payments or any type of payment failure.

36. What is the Amount of Application Fees to be paid?

As indicated in the Detailed Advertisement the Application Fees to be paid by the Gen/OBC/OBC-NCL and EWS Category Candidates is Rs. 500/- (excluding NEFT/ IMPS Service charges).

37. What is the last date for paying the Application Fee?

The last date for paying the Application Fee is before 1500 hrs. on 5.4.2021.

Others:

38. How would I come to know if there are any changes in the schedule of Selection process?

Any changes and updates with respect to the Selection process schedule will be hosted on the HAL website (www.hal-india.co.in) under the 'Careers' Section. Candidates are advised to visit the HAL Website on a regular basis.

39. I have some queries which are not covered in the FAQ.

If you have any further query which is not covered in the FAQs, you can contact HAL at halmrecruitment2021@gmail.com

40. Will HAL publish its Advertisements / Notification in of the Social Platforms or other Websites or hire through Consultants?

Recruitment in HAL is carried out through well-established selection processes comprising of Online Test, Interview, Medical examination, etc. Any recruitment/ selection related information such as advertisement, eligibility criteria, registration process, contact Email ID, updates, etc. with

respect to this Selection will be hosted only on the HAL Website, www.hal-india.co.in (Careers Section). Therefore, Candidates are requested not to rely upon any advertisement/ job openings /announcements posted on any other website, social media platforms or circulated through emails or messages.

Hindustan Aeronautics Limited
Corporate Office
15/1, Cubbon Road, Bengaluru – 560 001
Visit us at www.hal-india.co.in